

Rappahannock-Rapidan Area LHRC
15361 Bradford Rd, Culpeper, Virginia
July 17, 2018 at 1:00pm
Approved Minutes

LIST MEMBERS PRESENT: Jackie Dare – Chair; Phoebe Muenger; Roberta Anderson; Betsy Knight-Reid; Ann Garrett

LIST MEMBERS ABSENT: Arla Jean Lewis

CALL TO ORDER

Jackie Dare called meeting to order at 1:07pm. Welcome committee members.

CORRECTIONS TO AGENDA

Ms. Anderson moved to correct language of agenda from “election of chair” to “election of officers.” Seconded by Ms. Knight Reid.

MINUTES

April 17, 2018 minutes were motioned to be approved by Ms. Anderson and seconded by Ms. Knight-Reid. The committee approved the minutes by unanimous vote.

PUBLIC COMMENTS: None

ADVOCATE ANNOUNCEMENTS

- The Office of Human Rights will soon undergo an audit by an independent reviewer.
- The Office of Human Rights is working with the Office of Provider Development (CRC's) to organize WaMS access and training for Licensing and Human Rights staff. The plan as of now is to start with the Managers and then roll out to our regional teams. Access would enable staff to view ISPs in WaMS prior to visits and investigations.
- The Office of Human Rights will begin the next iteration of the Community Look Behinds on August 1st. Regional advocates are planning to review the revised form and technical notes mid-to-late July. Regional advocates will conduct and analyze reviews and inter rater reviews will be grouped for completion at the end of the year.
- The Office of Human Rights hired Ann Pascoe as the Regional Advocate for Region 2. Cassie Purtlebaugh will be the assigned Regional Advocate for Region 1 only. Ms. Purtlebaugh's contact information remains the same
cassie.purtlebaugh@dbhds.virginia.gov.

AGENDA ITEMS/NEW BUSINESS:

- Lifeline Counseling Center is expanding their service area to 381 Stuyvesant St, Warrenton, VA. LCC is currently providing services in Fairfax. Services offered will be Outpatient Substance Abuse and Mental Health Counseling.
- Bylaws – reviewed and appointed subcommittee of at least 3 members to delegate authority when expedited decisions are required before the next scheduled LHRC meeting.
- Election of officers – Ms. Anderson motioned to appoint Ms. Dare as chair, Ms. Knight-Reid as secretary and Dr. Garrett as co-chair. Seconded by Ms. Muenger. Approved by unanimous vote.

- LHRC Training – 12VAC35-115-80 and 12VAC35-115-146. Mock hearing not required.

NEXT MEETING – October 16, 2018 at 1:00pm at 15361 Bradford Rd, Culpeper, Virginia.

MEETING ADJOURNED – Motion made to adjourn by Ms. Anderson seconded by Ms. Knight-Reid.

Meeting adjourned at 2:20pm.

These Minutes were transcribed by Artea Ambrose, Human Rights Advocate.