

Central Virginia Regional Local Human Rights Committee
521 Colony Road – Building 60 Lynchburg, Virginia
January 28, 2019 at 2:00 pm
Approved Minutes

MEMBERS PRESENT: Mike Milnor, Chairperson, Joan Milnor, Co-Chairperson Ida Powell, and Doris Cann

MEMBERS ABSENT: GUEST: Shannon Slaughter

CALL TO ORDER:

Mr. Milnor, Chairperson called meeting to order at 2:00 pm and welcomed committee members.

MINUTES:

The December 17, 2018 CVRLHRC minutes were motioned to be approved after correction to members absent. Motion to approve by Mrs. Milnor and seconded by Ms. Cann. Motion carried.

PUBLIC COMMENTS: None

AGENDA ITEMS/NEW BUSINESS: None

CLOSED SESSION –

- Upon a motion made by Mrs. Milnor and seconded by Ms. Cann the committee entered closed session pursuant to Virginia Code §2.2-3711, a.15 and §2.2-37.05.5 for the purpose of discussion of medical record/treatment plans.
- CVTC-SCCRBSP: Dr. Kevin McLaren presented 1 annual and 3 quarterly restrictions for review. They were reviewed without recommendations.
- CVTC-RSSG: James Fournier presented 3 annuals and 1 quarterly restriction for review. They were reviewed without recommendations.

Community Services:

- Horizon Behavioral Health: Kathy Crone presented 1 next friend for review. It was reviewed without recommendations.
- Lutheran Family Services/Horizon: Rebecca Drinkard and Allison Witt presented 1 next friend for review. It was reviewed without recommendations.
- Wall Residences: Danielle Kramer presented 1 restrictive plan for review. It was reviewed without recommendations.
- Centra Bridges: Emily Evans presented 1 restrictive plan for review. It was reviewed without recommendations.

RETURN TO OPEN SESSION - Upon reconvening in open session, all members of the Central Virginia Regional Local Human Rights Committee certified that to the best of each ones' knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session. Motioned by Mrs. Powell and seconded by Mr. Cann Motion carried

Central Virginia Regional Local Human Rights Committee
January 28, 2019 at 2:00pm – Continued

ADVOCATE ANNOUNCEMENTS:

The Advocate conducted training on 12VAC35-115-100: *Restrictions on Freedoms of Everyday Life*.

Region 1 has completed the following trainings which were well-attended during the months of November and December:

- 5 Regional CHRIS trainings conducted in Fredericksburg, Charlottesville, Front Royal, Culpeper, and Lynchburg
- Fast Track/Restrictions Trainings in Charlottesville, Front Royal, Culpeper, and Lynchburg
- Upcoming trainings for OHR Train the Trainer already scheduled for Front Royal and Lynchburg, and will be sending out announcements for additional opportunities in Lynchburg, Culpeper, and Fredericksburg

LHRC Review Forms/Processes

- As part of the Fast Track/Restrictions training, we reviewed the forms that are being piloted with LHRCs throughout Region 1 which will simplify the LHRC review process for the following processes:
 - Consent
 - Restrictions to Dignity, Rights, and Freedoms of Everyday Life
 - Behavior Treatment Plan with Timeout/Restraint
 - Human Research
 - Next Friend

Community Look Behinds

3rd round of CLB has been completed in Region 1, and we have already started round 4. Cassie Purtlebaugh, our Regional Advocate, been assigned 22 randomly selected closed CHRIS cases for review and has scheduled these with all providers affected. We continue to be pleased with the progress and changes we are seeing in reporting. Please be aware of one significant aspect of closing the loop with providers that we have been focusing on for the past 2 quarters specific to requesting evidence of corrective action:

- If you have a case that has been substantiated by you as a provider, please consider making sending the advocate assigned to the case a copy of your corrective action plan upon implementation. If you do not send it, we will be requesting it, so it is helpful to make this part of your process. You can simply email this to the advocate (encrypted). It does not need to be an in-depth report. We simply need evidence that you did what you said you would do as part of the corrective action you noted in the system for substantiated cases.

- At times, we may request corrective action for unsubstantiated cases if you have noted it in CHRIS
- Also, we are making EXCELLENT headway in closing old CHRIS cases specific to CSBs and private providers. This region has only 19 abuse/complaint cases that have not been closed that are more than 60 days old. Thank you for your assistance in getting these matters closed!!

Community Service Locations:

- United Supports Services, LLC: Opening a Therapeutic Day Treatment at Liberty Middle School 1237 Lacey Putney Way Bedford, VA 24523
- Riverhealth: Opening a 4 bed co-ed group home 124 Millrace Drive Amherst, VA 24521
- Support Residential Services of Central VA : Opening sponsored home 87 Stone Chimneys Road Nellysford, CA 22958
- Cabaniss Consultants, LLC: Reducing number of beds from 5 to 4 1671 Boonsboro Place Lynchburg, VA 24503

NEXT MEETING – Monday, February 25, 2019. Meetings begin at 2:00 pm at Central Virginia Training Center, Administration Building, in conference Room A.

MEETING ADJOURNED – Motion made to adjourn by Mrs. Powell, seconded by Ms. Cann. Motion carried. Meeting adjourned at 2:45 pm.

The minutes were transcribed by Lequetta Hayes, OHR Advocate