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| STATE HUMAN RIGHTS COMMITTEE | |  |  | |
| John Barrett, Chairperson  Richmond / Deltaville  Wil Childers, Vice-Chairperson  Hardy  David Boehm  Marion  Pete Daniel  Charlotte Court House  Julie Dwyer-Allen  Leesburg  Monica Lucas  Richmond  Sandy Robbins  Valentines  Timothy Russell  Williamsburg  Cora Swett  Nokesville | COMMONWEALTH of VIRGINIA  *Department of Behavioral Health and Developmental Services*  *Post Office Box 1797* Richmond, Virginia 23218-1797 ALISON G. LAND, FACHE, COMMISSIONER | | | Deb Lochart  State Human Rights Director  deb.lochart@dbhds.virginia.gov  Office of Human Rights  1220 Bank Street  Richmond, VA 23219  P.O. Box 1797  Richmond, VA 23218  www.dbhds.virginia.gov |

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|  | **State Human Rights Committee Meeting**  ***MINUTES***  **Thursday, March 5, 2020**  Prince William County Community Services Board  7751 Ashton Avenue  Miller Conference Room  Manassas ,Virginia  20109  **Administrative Session**  **8:30 a.m.** |  | | |
| **Members Present** | John Barrett, **Chairperson;** Will Childers, **Vice-Chairperson;** David Boehm; Pete Daniel; Julie Dwyer-Allen; Monica Lucas; Timothy Russell; Cora Swett | | |  |
| **Member Excused** | Sandy Robbins | | |  |
| **Staff Present** | Deb Lochart, State Human Rights Director  Taneika Goldman, Deputy State Human Rights Director  Karen A. Taylor, Senior Assistant Attorney General  Ann Pascoe, Regional Human Rights Manager  Kli Kinzie, Executive Secretary | | |  |
| **Others Present** | George F. Daniel, Charlotte Court House  Elizabeth Strawderman, LPC, LMFT, Deputy Director, Prince William County Community Services Board | | |  |
| **Call to Order** | At 8:32, John Barrett, Chairperson, called the administrative session of the March 5, 2020, State Human Rights Committee meeting to order. | | |  |
| **Approval of Agenda** | At 8:32, the SHRC considered approval of the agenda.  *Upon a motion by Monica Lucas and seconded by Pete Daniel the agenda was approved unanimously.* | | |  |
| **Correspondence and Information** | At 8:33, Deb Lochart, State Human Rights Director, announced that SHRC member Pete Daniel is being considered for membership on the DBHDS State Board. Mr. Daniel’s term on the SHRC will expire on June 30, 2020.  John Barrett reminded the committee that the next meeting will be held at Catawba Hospital in Region 3. He received an invitation for the SHRC to visit Good Neighbor Homes in the area. Though pleased to have received the invitation, Mr. Barrett suggested suspending visits and tours until after the coronavirus alert has passed. | | |  |
| *BREAK* | At 8:38, Chairman Barrett called for a break. | | |  |
|  | **Regular Session**  **8:45 a.m.** | |  | |
| **Members Present** | John Barrett, **Chairperson;** Will Childers, **Vice-Chairperson;** David Boehm; Pete Daniel; Julie Dwyer-Allen; Monica Lucas; Timothy Russell; Cora Swett | | |  |
| **Member Excused** | Sandy Robbins | | |  |
| **Staff Present** | Deb Lochart, State Human Rights Director  Taneika Goldman, Deputy State Human Rights Director  Karen A. Taylor, Senior Assistant Attorney General  Ann Pascoe, Regional Human Rights Manager  Tina Whitfield Johnson, Regional Manager, Office of Licensing  Kli Kinzie, Executive Secretary | | |  |
| **Others Present** | George F. Daniel, Charlotte Court House  Rhonda Thissen, disAbility Law Center of Virginia | | |  |
| **Present for Welcome and Overview** | Elizabeth Strawderman, LPC, LMFT, Deputy Director, Prince William County Community Services Board | | |  |
| **Guest Speakers** | Daniel M. Manza, LCSW, Behavioral Health Program Manager, DORM Program Adult Detention Center (DORM)  Jim Nesterick, Site Supervisor, DORM  Kaitlin Westerman, Primary Therapist, Women’s DORM | | |  |
| **Present via Telecom for VCBR Update** | Cheryl Young, Human Rights Advocate | | |  |
| **Call to Order** | At 8:45, John Barrett, Chairperson, called the March 5, 2020, State Human Rights Committee meeting to order. | | |  |
| **Draft Minutes Review** | At 8:46, the SHRC reviewed the draft minutes of the January 30, 2020, SHRC meeting.  *Upon a motion by David Boehm and seconded by Monica Lucas the minutes of the January 30, 2020 SHRC meeting were unanimously approved.* | | |  |
| **Welcome and Overview** | At 8:46, Elizabeth Strawderman, LPC, LMFT, Deputy Director, Prince William County Community Services Board, welcomed the committee to Manassas.  Ms. Strawderman talked about services and programming provided by Prince William County Community Services Board (CSB). The CSB offers a robust set of services to Prince William County, the City of Manassas and Manassas Park. Programs and community resources support individuals with developmental disabilities, mental illness and substance use disorders for people at-risk and their families. | | |  |
| **Presentation: DORM** | At 9:22, Daniel M. Manza, DORM Behavioral Health Program Manager, Jim Nesterick, DORM Site Supervisor, and Kaitlin Westerman, Women’s DORM Primary Therapist, gave a presentation on the DORM program of the Prince William-Manassas Regional Adult Detention Center. The DORM Program serves adults who are detained for drug related incarceration. Many have co-occurring mental health issues in addition to their substance use issues.  The DORM Program uses an evidenced based curriculum that supports social, moral and positive behavioral growth. The program offers group intervention for victims of abuse and trauma, with an emphasis on empowerment, peer support and problem solving. The DORM program helps clients challenge their thinking to change criminal and addictive behaviors, and prepares them to reconnect with their friends and families in a positive way upon release. | | |  |
| **CSH Follow-Up** | At 9:57, Taneika Goldman, Deputy State Human Rights Director, reported on the request to add a consumer representative to the Central State Hospital (CSH) Max Appeals Committee. Human rights leadership conferred with the Attorney General’s Office. In order to change committee membership, the CSH complaint policy that is referenced in the Max Appeals Committee variance must first be revised.  The SHRC requested the above revision so that a consumer member of the SHRC can be appointed to the Max Appeals Committee in place of one of the current SHRC members. | | |  |
| *BREAK* | At 10:08, Chairman Barrett called for a brief break. | | |  |
| **Public Comment Period** | At 10:15, John Barrett called for public comments. *No public comments were offered.* | | |  |
| **Office of Licensing Overview** | At 10:15, Tina Whitfield Johnson, Regional Manager, Office of Licensing, reported on recent developments in the Office of Licensing (OL).  Ms. Whitfield Johnson talked about current initiatives and ongoing projects. The licensing office has expanded with the addition of 2 new units, an Incident Management Unit and a Special Investigations Unit. The Office of Licensing will host monthly webinars on CHRIS reporting. A Communications Center is expected to go live on August 3. | | |  |
| **Facility Overview and S/R Reporting** | At 10:43, Cheryl Young, Human Rights Advocate, joined the meeting via telephone to provide the facility overview and seclusion and restraint reporting for Virginia Center for Behavioral Rehabilitation. Ms. Young reviewed the data gathered since the last SHRC report on January 30, 2020.  Chery Young discussed abuse/neglect allegations and complaints at the Director’s level and the level of the LHRC. A brief discussion followed regarding transport restraints. | | |  |
| **Subcommittees** | Workplan / Membership Subcommittee: Julie Dwyer-Allen, Chairperson; Timothy Russell.  At 11:11, Timothy Russell reported that he and Julie Dwyer-Allen met and considered the template for the SHRC Workplan. The subcommittee will develop recommendations for topics and speakers for upcoming meetings.  Mr. Daniel will rotate off the committee on June 30, 2020. Julie Dwyer-Allen will work on recruitment to fill the position. Cassie Purtlebaugh, Regional Manager for Region 1, will assist with identifying candidates in Region 1.  Bylaws Subcommittee: Monica Lucas, Chairperson; Cora Swett; Taneika Goldman, Staff.  At 11:23, Monica Lucas reported on the status of updating model LHRC bylaws language. The proposed document is awaiting review and response from the Office of the Attorney General. Upon approval of the model language, the subcommittee will recommend revisions for the SHRC bylaws.  Jes Gaines, Virginia Management Fellow, left the human rights office to move on to her next assignment. Ms. Gaines had been working with Monica Lucas on the HR Access initiative. Plans are underway for the rollout of HR Access in 2021.  Policy Subcommittee: Sandy Robbins, Chairperson; David Boehm, Taneika Goldman, Staff.  At 11:28, Taneika Goldman reported that the Policy Subcommittee has been working on the revision of several policies. Mrs. Goldman offered to share a memo that summarizes proposed VCBR Facility Instructions on Mail and Packages, and Complaint Resolution. She will bring it to the committee before sending it out to the facility.  Officers Subcommittee: Pete Daniel, Chairperson; Sandy Robbins.  Nothing to report at this time. | | |  |
| **OHR Initiatives** | At 11:32, Taneika Goldman provided an update on OHR initiatives. An All Advocates meeting is planned for March 24 and 25 in Charlottesville. The meeting will involve training on standardized business for the office.  The OHR has initiated statewide provider training. Information for the training has been posted on the DBHDS web site. | | |  |
| **LHRC Business** | At 11:39, the SHRC considered LHRC business. | | |  |
| LHRC Liaison Reporting | John Barrett reminded committee members to complete an LHRC Meeting Report when attending LHRC meetings. | | |  |
| LHRC Tour | Taneika Goldman discussed the LHRC Tour as a means of assuring a standard of quality in conducting LHRC meetings. The intent is for SHRC members to attend LHRC meetings along with Mrs. Goldman. SHRC members were asked to schedule their attendance through her.  Chairman Barrett requested that closed session business be placed last on LHRC meeting agendas.  Cora Swett and Julie Dwyer-Allen plan to attend the August 5 LHRC meeting at Prince William Community Services Board. Deb Lochart may attend as well. Ann Pascoe plans to be there. Pete Daniel plans to attend a meeting in his region on May 20. | | |  |
| **dLCV** Introduction | Rhonda Thissen, Senior Disability Rights Advocate, introduced herself as a new employee with the disAbility Law Center of Virginia (dLCV), and talked briefly about her background. | | |  |
| LHRC Membership | *At 12:50, Upon a motion by Will Childers the SHRC convened in closed session pursuant to Virginia Code §2.2-3711(A)(1) for the purpose of discussion and consideration of matters lawfully exempt from the Freedom of Information Act, namely to consider LHRC membership.*  The SHRC considered LHRC membership. Taneika Goldman reported on LHRC resignations and recommendations for appointment/reappointment.  Upon reconvening in open session all members of the SHRC certified that to the best of each member’s knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session, were discussed in the closed session.  *Upon a motion by Monica Lucas and seconded by Pete Daniel the SHRC unanimously acknowledges the following resignations and makes the following appointment:* | | |  |
| Resignations | Resignation of Jackie Benson from Central Virginia LHRC. | | |  |
| Appointment | Appointments  Region 3  Roanoke-Catawba LHRC  Appoint: Sandy Sprinkle and Martin “Marty” Ham  Region 5  Williamsburg Regional LHRC  Reappoint: LaVerne Brooks | | |  |
| **Other** | Timothy Russell talked about the turnaround timeframe for VCBR complaints and the background of the decision to make the SHRC the local committee for the residents of VCBR. John Barrett asked OHR leadership to have Cheryl Young, Human Rights Advocate for VCBR, look into the reasoning behind the 10-day turnaround timeframe. Taneika Goldman will discuss this with Cheryl Young. Deb Lochart agreed to put this item on the next meeting agenda. | | |  |
| **Adjournment** | *At 12:05, having no further business to discuss the March 5, 2020, SHRC meeting adjourned. The next meeting is scheduled for April 23 at Catawba Hospital in Region 3.* | | |  |

Respectfully Submitted,

John Barrett, Chairperson Kli Kinzie,

State Human Rights Committee Executive Secretary